

**POLICY & RESOURCES COMMITTEE**

**Changes to Terms of Reference (marked in red text and underlined)**

4. **Terms of Reference**  
To be responsible for:-
- General**
- (a) considering matters of policy and strategic importance to the City of London Corporation including matters referred to it by other Committees and/or Chief Officers;
  - (b) the review and co-ordination of the governance of the City of London Corporation including its Committees, Standing Orders and Outside Bodies Scheme, reporting as necessary to the Court of Common Council, together with the City Corporation's overall organisation and administration;
  - (c) overseeing, generally, the security of the City and the City of London Corporation's security and emergency planning;
  - (d) the support and promotion of the City of London as the world leader in international financial and business services and to oversee, generally, the City of London Corporation's economic development activities, communications strategy and public relations activities;
  - (e) the use of the City's Armorial bearings and the Bridge Mark;
  - (f) the appointment of the City Surveyor (in consultation with the Investment Committee);
  - (g) general matters not otherwise expressly provided for within the terms of reference of any other Committee;
  - (h) approving the City Corporation's annual contribution to the London Councils' Grants Scheme and agreeing, alongside other constituent councils, the proposed overall budget;
  - (i) making recommendations to the Court of Common Council in respect of:
    - (i) the appointment of the Town Clerk & Chief Executive, Comptroller & City Solicitor and Remembrancer;
    - (ii) the Corporate Plan, Community Strategy, and other corporate strategies, statements or resolutions;
    - (iii) the issuing of levies to all the constituent councils for their contributions to the London Councils' Grants Scheme, for which the Court of Common Council is a levying body; and
    - (iv) the promotion of legislation and, where appropriate, byelaws;
- Resource Allocation**
- (j) determining resource allocation in accordance with the City of London Corporation's strategic policies;
- Corporate Assets**
- (k) (i) determining the overall use of the Guildhall Complex; and
    - (ii) approving overall strategy and policy in respect of the City Corporation's assets;
- Projects**
- (l) scrutiny and oversight of the management of major projects and programmes of work, including considering all proposals for capital and supplementary revenue projects, and determining whether projects should be included in the capital and supplementary revenue programme as well as the phasing of any expenditure;
- Hospitality**
- (m) arrangements for the provision of hospitality on behalf of the City of London Corporation;
- Privileges**
- (n) Members' privileges, facilities and development;
- Sustainability**
- (o) strategies and initiatives in relation to sustainability;
- City Courts**
- (p) for a period of five years, from June 2016 to April 2021, to be responsible for oversight of the management of all matters relating to the City Courts;
- Business Improvement Districts**
- (q) responsibility for the functions of the BID Proposer and BID Body (as approved by the Court of Common Council in October 2014);
- Sub-Committees**
- (r) appointing such Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
    - \* Resource Allocation
    - Projects
    - Outside Bodies
    - Public Relations and Economic Development

Courts

†Hospitality

†Members' Privileges *(including such items concerning the standards regime as set out in sub-section (s))*

\* The constitution of the Resource Allocation Sub Committee is set by the Court of Common Council and comprises the Chairman and Deputy Chairmen of the Grand Committee, past Chairmen of the Grand Committee providing that they are Members of the Committee at that time, the Chairman of the General Purposes Committee of Aldermen, the Chairman and Deputy Chairman of the Finance Committee, the Chairman of the Establishment Committee, the Senior Alderman below the Chair and six Members appointed by the Grand Committee.

† the Working Parties or Sub Committees responsible for hospitality and Members' privileges shall be able to report directly to the Court of Common Council and the Chief Commoner able to address reports and respond to matters in the Court associated with these activities.

(s)

**Standards and Code of Conduct**

Following the decision of the Court of Common Council on 14 January 2021, the Committee (through its Members' Privileges Sub-Committee) shall have interim responsibility for the following matters, previously under the purview of the Standards Committee, until such time as the Court determines otherwise:-

- (i) promoting and maintaining high standards of conduct by Members and Co-opted Members of the City of London Corporation and to assist Members and Co-opted Members to observe the City of London Corporation's Code of Conduct;
- (ii) preparing, keeping under review and monitoring the City of London Corporation's Member Code of Conduct and making recommendations to the Court of Common Council in respect of the adoption or revision, as appropriate, of such Code of Conduct;
- (iii) keeping under review, monitoring and revising as appropriate the City of London Corporation's Guidance to Members on the Code of Conduct;
- (iv) keeping under review by way of an annual update by the Director of HR, the City of London Corporation's Employee Code of Conduct and, in relation to any revisions, making recommendations to the Establishment Committee;
- (v) keeping under review and monitoring the Protocol on Member/Officer Relations and, in relation to any revisions, making recommendations to the Establishment Committee;
- (vi) advising and training Members and Co-opted Members on matters relating to the City of London Corporation's Code of Conduct.